

**LEICESTER REGENERATION COMPANY****Minutes of the Board Meeting held on Monday 16 July 2007  
at 5.00pm at Halford House****Present:**

Neil Morris	Chair	David Seviour
Andrew Granger		David Asch
John Nicholls		Andy Keeling
Ian Postlethwaite		Cllr Patrick Kitterick
Anthony Payne		

**In attendance:**

Dominic Browne	LRC
Ann Lamin	Secretary

**Note: Freedom of Information Act**

*This is a full set of minutes, except for any exempted items, as indicated in LRC's Publication Scheme, which is also published on this website.*

		<i>Action:</i>
1	<p><b>Welcome and Apologies:</b></p> <p>Apologies were recorded from Stephen Mee, Don Kotak, David Hughes and Nick Townsend. Roy Coley and Joanna Griffin-Shaw did not attend.</p> <p>The Chair welcomed Cllr Patrick Kitterick to the meeting. It was confirmed that Emda held the proxy on behalf of EP for this meeting, therefore the meeting was quorate.</p>	
2	<p><b>Declarations of Interest:</b></p> <p>Neil Morris declared an interest through his appointment as Regional Chair of Coutts Bank. There were no other declarations of interest.</p>	
3	<p><b>Minutes of the meeting held on 12 June 2007:</b></p> <p>The minutes of the meeting held on 12 June 2007 were approved and signed as a true record, subject to the addition of Nick Townsend as attendee at that meeting.</p>	
4	<p><b>Matters arising:</b></p> <p>There were no matters arising not covered within the agenda.</p>	

5 5.1	<p><b>Chief Executive's Report:</b></p> <p><b>Finance</b></p> <p>It was noted that timing differences did not allow a true comparison between forecasts and spend to date in the monthly running cost tabulation. Jim Johnston will produce a forecast and budget comparison as at the August half year to the next Board meeting</p>	
5.2	<p><b>Marketing and PR</b></p> <p>It was agreed that the recent BBC EM documentary on regenerating Leicester was generally favourable but board members stressed that LRC needs to be involved in a wider debate on regeneration, focusing on maximising the benefit of city centre changes to the community as a whole. Andrew Granger circulated "YourSpace – Hearing the Voice of Young People in Leicester" to board members. It was agreed that this issue would be included on the Away Day agenda in September</p> <p>Following a competitive process, Hopwoods have been appointed as marketing and communications consultants for a further two years at the same rate as previously. The shortlisted candidates were all local companies. The website lists 7,000 hits each month and the DVD is being shown at Phoenix Arts. New website material and a new pamphlet focus on graduate retention. John Nicholls proposed and it was agreed that any underspend be used on marketing and PR to reinforce the regeneration message and support the marketing and PR budget.</p>	
5.3	<p><b>Projects</b></p> <p><b>5.3.1 New Business Quarter</b></p> <p>Reviewed as detailed</p>	
	<p><b>5.3.2 Science Park</b></p> <p>SP1 John Ellis School</p> <p>The next Sub Group meeting is on 24 July.</p> <p>Science Park – SP2 Abbey Meadows West</p> <p>LCC will review urgently project management of the £80k New Growth Point money for amending the rear access to Peugeot and enhanced landscaping.</p> <p>It was agreed by all present that the £8k available from a long-standing Ingleby debt would be used to contribute to the landscaping work if LRC executives judge it will usefully enhance the specification.</p>	
	<p><b>5.3.3 Wolsey Island</b></p> <p>Reviewed as detailed</p> <p><b>5.3.4 Retail Core – Streets and Spaces</b></p>	

	LCC will forward a summary update report to LRC for circulation with these minutes.	
	<b>5.3.5 St George's North</b> Detailed planning permission has been granted for the conversion of the Telereal Building into 129 apartments, not 189 as detailed in the report.	
	<b>5.3.6 Waterside</b> It was agreed that CACI need to build into their housing market research a timeframe of 3-6 years to project completion. Board members were invited to attend the presentation to stakeholders on 2 <sup>nd</sup> August. Feedback would be reported to the next LRC board meeting with the opportunity to invite CACI to a future board meeting to be considered. LCC confirmed that the report headlines are consistent with LCC's Housing Review produced in 2006.	
	<b>5.3.7 Relocations</b> LRC will continue to apply pressure to resolve the proposed Cobden Street relocation site situation.	
	<b>5.3.8 Blueprint report</b> LRC will confirm with Blueprint the confidentiality and circulation of the information provided.	
6	<b>LRC review:</b>	
6.1	Discussion centred around the views and comments of Board members on the Review; issues raised and recommendations; the Away Day agenda and the identification of an appropriate facilitator for the Away Day.	
6.7	<b>Format for Delivery Plans:</b> Dominic Browne outlined proposals for an LRC Delivery Strategy. Key points included:	
6.7.1	<b>Format of Delivery Plans</b> Proposals were outlined and discussed. It was agreed that implementation will need total partner sign up and resource commitment.  The issues and implications on the resource required within the LRC team were outlined. LCC will need a critical path and clarity of purpose to enable forward planning and to monitor progress. Monthly LRC Executive meetings will review the information produced.  It was recommended that MACE be used as a scrutiny point to test design. It was agreed that LRC will approach them for initial advice and this will be further reviewed at the September Away Day.	

6.7.2	<p>The Board agreed that a balance was needed on resource issues, input and commitment to provision of the plans as an appropriate management tool.</p> <p>Emda emphasised the need to review procedures to fit within governance and other procedures. The inclusion of a rolling issues log to enable progress monitoring and risk analysis was suggested.</p> <p><b>Delivery Sub-Group of the Board</b></p> <ul style="list-style-type: none"> <li>• Setting up a Delivery Sub Group and definition of membership and objectives</li> <li>• The intention is not to replace the sub-groups but is in effect an executive sub group formalising combined executive and funders’ meetings</li> <li>• The executive sub-group needs to be “fit for purpose” and not a duplication of other meetings</li> <li>• Terms of reference will be reviewed at the September Away Day</li> </ul> <p>Board members were supportive of the approach on these issues as the basis of further development work by the executive</p>	
7	<p><b>Any other business:</b></p> <p>It was agreed that the provisional board meeting planned for 20<sup>th</sup> August is cancelled. LCC advised that Cabinet meeting dates had changed and LRC will check forward board dates to enable LCC attendance at LRC Board meetings.</p> <p>It was confirmed that the AGM would be held immediately after the LRC Board meeting on 17<sup>th</sup> September and that an Audit Committee will be arranged prior to those meetings.</p>	<i>Hazel Bevins</i>
8	<p><b>Date of next meetings:</b></p> <p>17<sup>th</sup> September Audit Committee (P) Board meeting AGM</p> <p>28<sup>th</sup> September Board Away Day</p>	

Signed:..... Date:.....  
Chairman